

1. CALL TO ORDER

The meeting of the Finance Directors Committee was called to order at 1:04 p.m. by Chair Rochelle Clayton at WRCOG's office, Citrus Room.

2. SELF INTRODUCTIONS

Members present:

Rochelle Clayton, City of Banning (Chair)
Melana Taylor, City of Beaumont
Lisa Garay, City of Calimesa
Lorena Rocha, City of Hemet (arrival 1:10 p.m.)
Shannon Buckley, City of Lake Elsinore
Wendy Preece, City of Menifee
Stacey Stevenson, City of Murrieta (arrival 1:12 p.m.)
Ivan Chand, County of Riverside
Matthew Schenk, March Joint Powers Authority
Teresa Hyden, Riverside County Office of Education (RCOE)

Staff present:

Ernie Reyna, Chief Financial Officer
Andrew Ruiz, Program Manager
Suzy Nelson, Administrative Assistant
Andrea Howard, Senior Analyst

Guest present:

Brenden Rafferty, City of Lake Elsinore

3. PUBLIC COMMENTS

There were no public comments.

4. MINUTES – *(Menifee / RCOE) 8 yes; 0 no; 0 abstention. Item 4.A was approved. The Cities of Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, and Wildomar, the Eastern Municipal Water District, Western Municipal Water District, and the Morongo Band of Mission Indians were not present.*

A. Summary Minutes from the January 25, 2018, Finance Directors Committee Meeting are Available for Consideration.

Action: 1. *Approved the Summary Minutes from the January 25, 2018, Finance Directors Committee meeting.*

5. CONSENT CALENDAR – *(Lake Elsinore / Menifee) 8 yes; 0 no; 0 abstention. Item 5.A was approved. The Cities of Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, and Wildomar, the Eastern Municipal Water District, Western Municipal Water District, and the Morongo Band of Mission Indians were not present.*

A. Finance Department Activities Update

Action: 1. *Received and filed.*

6. REPORTS / DISCUSSION

A. 3rd Quarter Draft Budget Amendment for Fiscal Year 2017/2018

Andrew Ruiz reported on the status of the 3rd Quarter Draft Budget Amendment for Fiscal Year (FY) 2017/2018. Mr. Ruiz went into each department and noted various expenditure line items that are to be amended.

For each line item increased, there would be a corresponding decrease in another expenditure and that, overall, there would be a no net increase to the budget.

The single largest amendment was to the CA HERO revenue, which was reduced by \$1.8M, mostly due to market saturation and other financing options available to customers.

Overall, no net increase to the FY 2017/2018 Budget for the 3rd quarter.

Action: 1. *Recommended that the Executive Committee approve the 3rd Quarter draft Budget Amendment for Fiscal Year 2017/2018.*

(March JPA / Banning) 10 yes; 0 no; 0 abstention. Item 6.A was approved. The Cities of Canyon Lake, Corona, Eastvale, Jurupa Valley, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Temecula, and Wildomar, the Eastern Municipal Water District, Western Municipal Water District, and the Morongo Band of Mission Indians were not present.

B. Local Assistance for WRCOG Member Agencies: Grant Writing Assistance & BEYOND Program Updates

Andrea Howard reported on the Round I and Round II of the BEYOND Programs. Round I provided \$1.8M in funding for various projects; 32 projects were funded and, as of this writing, 23 have been completed. Round II funding of BEYOND was broken into three categories, including \$75k for Health; \$175K for Team; and \$2M for Core; 51 projects were funded in this particular round.

The BEYOND Program helps to fund local community projects which center around sustainability and economic development. Five member jurisdictions pooled their CORE and Health BEYOND funding in order to support the Cancer Treatment Task Force.

The Task Force determined that residents were leaving the area to obtain premier cancer treatment / care. The Loma Linda hospital in the City of Murrieta received accreditation from the American College of Surgeons for being a quality care location, the first in this subregion.

Ms. Howard shared that \$700k was set aside for WRCOG's Grant Writing Program. There are five areas targeted for grant acquisitions: Active Transportation, Caltrans Sustainable Transportation and Adaptation Planning, Affordable Housing and Sustainable Communities, electric vehicle and alternative vehicle and alternative fuel readiness or funding related to Clean Cities, and any new grant opportunities.

The Grant Writing Assistance Guidelines were listed in the staff report and if anyone has any questions contact Christopher Tzeng.

Action: 1. *Received and filed.*

C. Draft Fiscal Year 2018/2019 Agency Budget

Ernie Reyna introduced Andrew Ruiz to provide the presentation.

Mr. Ruiz reported that the Administration budget projects revenues of \$6.7M against \$6.7M in expenditures. The total Transportation budget is \$47.2M in revenues against \$42.8M in expenditures; the difference is due to fewer projected reimbursements. Staff has budgeted a 25% decrease in revenues for the statewide HERO Program, mainly due to market saturation, additional PACE providers, and legislative tightening of consumer protections. Staff anticipates revenues for the statewide HERO Program to be approximately \$3M; however, this projection is still being analyzed and could change over the next three months.

By the end of this current fiscal year, WRCOG anticipates having \$1M in carryover revenues, which will be recommended to be used for funding the Community Choice Aggregation Program for its first year of operation. The Regional Streetlight Program will be self-sustaining next fiscal year; the City of Murrieta finalized all of the necessary documents last week and received funding for its Streetlight Program yesterday. Overall, total revenues for the Energy budget are anticipated to be \$5.4M against total expenditures of \$5.2M.

The Environmental budget will experience approximately \$368,000 in revenues against \$368,000 in expenditures.

The Agency has a projected budget of \$60.3M in revenues against \$55.7M in expenditures. This was the first go-around of the budget to the various committees, so no action was taken.

Action: 1. *Received and filed.*

7. REPORT FROM THE CHIEF FINANCIAL OFFICER

Ernie Reyna shared that WRCOG's Annual General Assembly will be held on Thursday, June 21st, at the Morongo Casino, Resort & Spa. The chosen keynote speaker this year will be Steve Forbes and each member jurisdiction will be given a table of 10 at the event. This event is raised by private funds and no jurisdictional money is used.

8. ITEMS FOR FUTURE AGENDAS

Committee members expressed an interest in hearing a presentation on the topics of cannabis and housing elements.

9. GENERAL ANNOUNCEMENTS

There were no general announcements.

10. NEXT MEETING

The next Finance Directors Committee meeting is scheduled for Thursday, July 26, 2018, at 1:00 p.m., at WRCOG's office located at 3390 University Avenue, Suite 450, Riverside, CA, 92501.

11. ADJOURNMENT

The meeting of the Finance Directors Committee meeting adjourned at 1:35 p.m.