

**1. CALL TO ORDER / ROLL CALL**

The Joint meeting of the Western Community Energy Joint Meeting of the Board of Directors and Technical Advisory Committee was called to order at 1:11 p.m. by Chair Ben Benoit at WRCOG's Office, Citrus Conference Room.

**Board Members present:**

Jordan Ehrenkranz, City of Canyon Lake  
Todd Rigby, City of Eastvale  
Bonnie Wright, City of Hemet  
Chris Barajas, City of Jurupa Valley  
Ted Hoffman, City of Norco  
Rita Rogers, City of Perris  
Ben Benoit, City of Wildomar (Chair)

**Technical Advisory Committee Members present:**

Aaron Palmer, City of Canyon Lake  
Allen Parker, City of Hemet  
Andy Okoro, City of Norco  
Richard Belmudez, City of Perris

**Staff present:**

Steve DeBaun, Legal Counsel, Best & Krieger  
Barbara Spoonhour, WRCOG Deputy Executive Director - Operations  
Andrew Ruiz, WRCOG Interim Chief Financial Officer  
Janis Leonard, WRCOG Administrative Services Manager  
Tyler Masters, WRCOG Program Manager  
Ivana Medina, WRCOG Fellow

**Guests present:**

None.

**2. PLEDGE OF ALLEGIANCE**

Board member Chris Barajas led the Board and Committee members and staff in the Pledge of Allegiance.

**3. WELCOME NEW BOARD OF DIRECTORS MEMBER**

Chairman Benoit welcomed new Board members Chris Barajas, City of Jurupa Valley.

**4. PUBLIC COMMENTS**

There were no public comments.

**5. MINUTES**

- A. Summary Minutes from the December 12, 2018, Joint meeting of the Board of Directors and Technical Advisory Committee are Available for Consideration.

**Action:** 1. Approved the Summary Minutes from the December 12, 2018, Joint meeting of the Board of Directors and Technical Advisory Committee.

(Perris / Eastvale) 7 yes; 0 no; 0 abstention. Item 5.A was approved.

## **6. REPORTS / DISCUSSION**

### **A. Approval of Agency Administrative Policy: Conflict of Interest Code**

Janis Leonard reported that staff continues to bring forth administrative policies to ensure smooth and legal operations by both this Board and the Agency in general. Being presented today is the Agency's Conflict of Interest Code. The Executive Director and legal counsel are currently the only two designated positions / titles within the Code and have specific disclosure categories assigned.

At this point in time, the Technical Advisory Committee (TAC) is not listed as a designated position given that it is a newly formed Committee, has not provided any recommendations separately from this Board that affects Western Community Energy (WCE). Having said that, it is anticipated that the TAC will be added later. When this occurs, staff will return with an updated Code adding the TAC as a designated position.

Officials deemed to manage WCE investments include each member of this Board, as well as the Agency's Treasurer, and any consultants. These individuals are not subject to the Code, rather, they are considered 87200 filers and do not have assigned disclosure categories.

Form 700s will continue to be submitted on an annual basis. They can be submitted either electronically or an original, wet signature can be addressed / delivered to Ms. Leonard.

Once this Board adopts the presented Code, staff will submit it to the Riverside County Board of Supervisors, which serves as WCE's Code Reviewing Body. The Code then becomes effective 30 days after approval by the Board of Supervisors.

Board member Rita Rogers asked if the WRCOG Executive Committee members would have to complete two separate Form 700s.

Ms. Leonard responded that for the Board members which also serve on the WRCOG Executive Committee, you can file once online in Netfile, the platform WRCOG uses to allow its filers to file electronically. Filers will be able to see the various agencies they are required to file with.

Chairman Benoit indicated that the City Managers already file with their respective cities and WRCOG's TAC, why not just include them in the Code now.

Steve DeBaun responded that we could; however, we did not feel there was any history by the TAC in making recommendations to this Board. Typically, it is not recommended to add a position until such time it is needed.

**Actions:**

1. Adopted Resolution Number 2019-01: A Resolution of the Board of Directors of Western Community Energy Adopting a Conflict of Interest Code Pursuant to the Political Reform Act of 1974.
2. Authorized staff to execute the appropriate documents and submit the adopted Code to the Board of Supervisors of Riverside County, which serves as WCE's **code-reviewing body (Gov. Code § 82011), requesting approval of the Code as required under Government Code section 87303.**

(Hemet / Perris) 7 yes; 0 no; 0 abstention. Item 6.A was approved.

### **B. Financial Summary Update**

Andrew Ruiz reported that through November, \$244,000 have been expended.

**Action:** 1. Received and filed.

**C. Request to Continue to Hold Joint Meetings of the Board of Directors and Technical Advisory Committee Through 2019**

Barbara Spoonhour reported that a few months ago a Technical Advisory Committee (TAC) was established, and it was determined at that time that the TAC would meet alongside this Board. The process seems to have worked well so far. Staff is requesting to continue joint meetings through 2019.

**Action:** 1. Directed staff to continue to hold joint meetings of the WCE Technical Advisory Committee and Board of Directors through 2019.

(Perris / Norco) 7 yes; 0 no; 0 abstention. Item 6.C was approved.

**D. Regulatory and Legislative Update**

Barbara Spoonhour reported that a write-up on CalCCA's protest to Southern California Edison's (SCE) approach to setting up its accounts to determine what the Power Charge Indifference Adjustment (PCIA) is under the guidance of what the California Public Utilities Commission's (CPUC) released proceeding was has been provided in Board members' folders.

The way SCE determined its methodology works in WCE's favor as it keeps the numbers in the same perspective.

**Action:** 1. Received and filed.

**E. Program Schedule Update**

Barbara Spoonhour reported that the Conflict of Interest Code needed to be adopted within the first six months of establishing the Joint Powers Agreement. The Agency is now six months in and down to meetings once a month. More detailed reports will be presented in February regarding Risk Management, how contracts work, a portfolio, and banking options. A Request for Proposals was released for banking services; two banks have responded to date. The Calpine Energy Agreement will be presented in February, and a discussion on Resource Adequacy (RA) will occur.

In April, this Board needs to begin the process of securing RA for multiple years. More policies regarding risk management will be presented in the spring. A discussion will occur on the potential for creating an Ad Hoc Committee to have discussions and make recommendations regarding pricing and parameters.

**Action:** 1. Received and filed.

**7. REPORT FROM THE EXECUTIVE DIRECTOR**

There was no update provided by the Executive Director.

**8. ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

**9. GENERAL ANNOUNCEMENTS**

Board member Bonnie Wright instructed staff to keep an eye out for negative postings on Facebook. A resident in the City of San Jacinto who participates in the CCA for that area recently posted a bill totaling approximately \$700, compared to previous bills one-third that amount.

Board member Todd Rigby asked, when member jurisdictions come across negative posts, who should that information be relayed to.

Ms. Spoonhour responded that information should be provided to Tyler Masters.

Board member Rigby indicated that this Board has had previous conversations regarding participating interest from other cities and asked if staff have heard anything new.

Ms. Spoonhour responded that some jurisdictions have expressed interest; however, for those which join now, they are not able to service load until 2021.

The Board asked that staff reach out again to all non-participating jurisdictions.

**10. NEXT MEETING :**    **The next Joint Meeting of the Board of Directors and Technical Advisory Committee meeting is scheduled for Wednesday, February 13, 2019, at 1:00 p.m., at WRCOG's office located at 3390 University Avenue, Suite 450, Riverside.**

**11. ADJOURNMENT :**    **The Joint meeting of the Board of Directors and Technical Advisory Committee adjourned at 1:31 p.m.**