



Western Riverside Council of Governments

General Assembly Business Session

AGENDA

Thursday, June 21, 2018
6:30 p.m.

Morongo Casino, Resort & Spa
49500 Seminole Drive
2nd Floor Ballroom
Cabazon, CA 92330

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the General Assembly Business Session meeting, please contact WRCOG at (951) 405-6703. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. In compliance with Government Code Section 54957.5, agenda materials distributed within 72 hours prior to the meeting which are public records relating to an open session agenda item will be available for inspection by members of the public prior to the meeting at 3390 University Avenue, Suite 450, Riverside, CA, 92501.

The General Assembly may take any action on any item listed on the agenda, regardless of the Requested Action.

1. **CALL TO ORDER (Debbie Franklin, Chair)**
2. **PUBLIC COMMENTS**

At this time members of the public can address the General Assembly regarding any items within the subject matter jurisdiction of the Assembly that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Assembly in writing and only pertinent points presented orally.

3. **CONSENT CALENDAR**

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the General Assembly, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the General Assembly request specific items be removed from the Consent Calendar.

- A. **Approval of Action Minutes from the June 22, 2017, General Assembly Business Session**

P. 1

Requested Action: 1. *Approve the Action Minutes from the June 22, 2017, General Assembly Business Session.*

- Requested Action:** 1. *Adopt WRCOG Resolution Number 17-18; A Resolution of the General Assembly of the Western Riverside Council of Governments adopting the Fiscal Year 2018/2019 Agency Budget for the Western Riverside Council of Governments.*

4. REPORTS/DISCUSSION

A. Selection of Executive Committee Chair, Vice-Chair, and 2nd Vice-Chair for Fiscal Year 2018/2019 (no staff report attached)

- Requested Actions:**
1. *Appoint Chuck Washington, Supervisor, County of Riverside District 3, as Executive Committee Chair for Fiscal Year 2018/2019.*
 2. *Appoint Bonnie Wright, Councilmember, City of Hemet, as Executive Committee Vice-Chair for Fiscal Year 2018/2019.*
 3. *Appoint Laura Roughton, Councilmember, City of Jurupa Valley, as Executive Committee 2nd Vice-Chair for Fiscal Year 2018/2019.*

5. Adjourn General Assembly Business Session

1. CALL TO ORDER

The meeting of the General Assembly Business Session was called to order at 7:02 p.m. by Vice-Chairman Ben Benoit at the Morongo Casino, Resort & Spa, 2nd Floor Ballroom.

Members present:

City of Banning:	Debbie Franklin Danielle Andrade Art Welch	City of Moreno Valley:	Jeff Giba David Marquez
City of Beaumont:	Julio Martinez, III Lloyd White	City of Murrieta:	Randon Lane Kelly Seyarto Jonathan Ingram
City of Calimesa:	Jeff Hewitt Ed Clark Linda Molina Jim Hyatt	City of Norco:	Kevin Bash Berwin Hanna Greg Newton Ted Hoffman
City of Canyon Lake:	Jordan Ehrenkranz Randy Bonner Vicki Warren	City of Perris:	Rita Rogers Tonya Burke Malcolm Corona David Starr Rabb
City of Corona:	Eugene Montanez Karen Spiegel Jason Scott Randy Fox	City of Riverside:	John Burnard Chris MacArthur
City of Eastvale:	Adam Rush Todd Rigby Clint Lorimore Joe Tessari	City of San Jacinto:	Crystal Ruiz Andrew Kotyuk Russ Utz
City of Hemet:	Bonnie wright Michael Perciful Linda Krupa	City of Temecula:	Jeff Comerchero Maryann Edwards Matt Rahn
City of Jurupa Valley:	Laura Roughton Brian Berkson Anthony Kelly, Jr. Michael Goodland Verne Lauritzen	City of Wildomar:	Ben Benoit (Vice-Chairman) Bridgette Moore Marsha Swanson Dustin Nigg Tim Walker
City of Lake Elsinore:	Steve Manos Natasha Johnson Daryl Hickman	County of Riverside:	Chuck Washington, District 3 Marion Ashley, District 5 V. Manuel Perez, District 4
City of Menifee:	John Denver Matt Liesemeyer Lesa Sobek Neil Winter Greg August	Eastern Municipal Water District:	Joe Kuebler David Slawson Phil Paule Randy Record Ron Sullivan
		Western Municipal Water District:	Brenda Dennstedt

2. PUBLIC COMMENTS ON AGENDIZED ITEMS ONLY

There were no public comments.

3. CONSENT CALENDAR *M/S/A (Ashley / Walker) 71-0-0; Items 3.A through 3.C were approved.*

A. Approval of Action Minutes from the June 23, 2016, General Assembly Business Session

- Action:**
1. *Approved the Action Minutes from the June 23, 2016, General Assembly Business Session.*

B. Fiscal Year 2017/2018 Agency Budget

- Action:**
1. *Adopted WRCOG Resolution Number 18-17; A Resolution of the General Assembly of the Western Riverside Council of Governments Adopting the Fiscal Year 2017/2018 Agency Budget for the Western Riverside Council of Governments.*

C. Ratification of WRCOG Bylaws Amendment

- Action:**
1. *Accepted WRCOG Resolution Number 35-16 which affected WRCOG's Bylaws.*

4. REPORTS / DISCUSSION

A. Selection of WRCOG Executive Committee Chair, Vice-Chair, and 2nd Vice-Chair for Fiscal Year 2017/2018

- Actions:**
1. *Appointed Debbie Franklin, Mayor Pro Tem, City of Banning, as Executive Committee Chair for Fiscal Year 2017/2018.*
 2. *Appointed Chuck Washington, Supervisor, County of Riverside District 3, as Executive Committee Vice-Chair for Fiscal Year 2017/2018.*
 3. *Appointed Bonnie Wright, Councilmember, City of Hemet, as Executive Committee 2nd Vice-Chair for Fiscal Year 2017/2018.*

M/S/A (Wright / Dennstedt) 71-0-0; Item 4.A was approved.

5. ADJOURNMENT: **The meeting was adjourned at 8:47 p.m.**



Western Riverside Council of Governments General Assembly

Staff Report

Subject: Fiscal Year 2018/2019 Agency Budget

Contact: Rick Bishop, Executive Director, rbishop@wrcog.us, (951) 405-6701

Date: June 21, 2018

Requested Action:

1. Adopt WRCOG Resolution Number 17-18; A Resolution of the General Assembly of the Western Riverside Council of Governments adopting the Fiscal Year 2018/2019 Agency Budget for the Western Riverside Council of Governments.

The Agency Budget has been vetted through the WRCOG Committee structure and is presented to the General Assembly for final approval.

Prior Actions:

- June 4, 2018: The Executive Committee recommended that the WRCOG General Assembly approve the WRCOG Agency Budget for Fiscal Year 2018/2019.
- May 17, 2018: The Technical Advisory Committee recommended that the WRCOG General Assembly approve the WRCOG Agency Budget for Fiscal Year 2018/2019.
- May 9, 2018: The Administration & Finance Committee recommended that the WRCOG General Assembly approve the WRCOG Agency Budget for Fiscal Year 2018/2019.
- April 26, 2018: The Finance Director's Committee recommended that the WRCOG General Assembly approve the WRCOG Agency Budget for Fiscal Year 2018/2019.

Fiscal Impact:

All known and expected revenues and expenditures impacting the Agency have been budgeted for Fiscal Year 2018/2019, but will be continually updated throughout the Budget process.

Attachments:

1. WRCOG Resolution Number 17-18; A Resolution of the General Assembly of the Western Riverside Council of Governments adopting the Fiscal Year 2018/2019 Agency Budget for the Western Riverside Council of Governments.
2. WRCOG Annual Budget For the Year Ending June 30, 2019.

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Item 3.B

Fiscal Year 2018/2019
Agency Budget

Attachment 1

WRCOG Resolution Number 17-18;
A Resolution of the General
Assembly of the Western Riverside
Council of Governments adopting the
Fiscal Year 2018/2019 Agency
Budget for the Western Riverside
Council of Governments

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Western Riverside Council of Governments

County of Riverside • City of Banning • City of Beaumont • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale • City of Hemet
City of Jurupa Valley • City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco • City of Perris • City of Riverside
City of San Jacinto • City of Temecula • City of Wildomar • Eastern Municipal Water District • Western Municipal Water District • Morongo Band of Mission
Indians • Riverside County Superintendent of Schools

RESOLUTION NUMBER 17-18

A RESOLUTION OF THE GENERAL ASSEMBLY OF THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS ADOPTING THE FISCAL YEAR 2018/2019 AGENCY BUDGET FOR THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

WHEREAS, the Western Riverside Council of Governments (WRCOG) operates on a fiscal year basis, beginning on July 1 of each year and continuing until June 30 of the succeeding year; and

WHEREAS, Article III, Section 3.3 of the WRCOG Joint Powers of Agreement states that prior to July 1 of each year, the General Assembly of WRCOG shall adopt a final budget for the expenditures of WRCOG during the following year; and

WHEREAS, Article III, Section 6, Subdivision (A) of the WRCOG Bylaws states that the Executive Committee of WRCOG shall prepare and recommend to the General Assembly a yearly budget for funds and distribution and to determine the estimated share of contributions from each member agency; and

WHEREAS, on June 4, 2018, a proposed Agency Budget for Fiscal Year 2018/2019 was presented to the Executive Committee, and the Executive Committee recommended the proposed Agency Budget for Fiscal Year 2018/2019 to the General Assembly; and

WHEREAS, WRCOG provided the public with proper notice that the meeting to approve the proposed Agency Budget for Fiscal Year 2018/2019 is to be held on June 21, 2018, at the General Assembly meeting; and

WHEREAS, on June 21, 2018, the proposed Agency Budget for Fiscal Year 2018/2019 was presented to the General Assembly and the General Assembly held a public hearing on the proposed Budget.

NOW, THEREFORE, BE IT RESOLVED by the General Assembly of the Western Riverside Council of Governments as follows:

Section 1. RECITALS

The above recitals are incorporated herein by this reference.

Section 2. FINAL BUDGET

The General Assembly hereby approves and adopts the WRCOG Fiscal Year 2018/2019 Agency Budget.

Section 3. AMENDING THE FINAL BUDGET

In accordance with Sections 4.1 and 1.2.2, Subdivision (f) of the WRCOG Joint Powers Agreement and Government Code section 29092, the General Assembly hereby delegates its powers to amend the WRCOG Fiscal Year 2018/2019 Agency Budget and approve Budget transfers throughout the Fiscal Year to the Executive Director and/or the Executive Committee.

PASSED AND ADOPTED at a Meeting of the General Assembly of the Western Riverside Council of Governments held on June 21, 2018.

Deborah Franklin, Chair
WRCOG Executive Committee

Rick Bishop, Secretary
WRCOG Executive Committee

Approved as to form:

Steven DeBaun
WRCOG Legal Counsel

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

Item 3.B

Fiscal Year 2018/2019
Agency Budget

Attachment 2

WRCOG Annual Budget For the Year
Ending June 30, 2019

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**Western Riverside Council of Governments
Annual Budget
For the Year Ending June 30, 2019**

Total Agency

Revenues	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Member Dues	311,410	311,410	311,410
PACE Residential Revenue	761,851	1,150,771	560,000
WRELP Phase 2 Revenue	21,302	75,000	86,750
Statewide HERO Revenue	3,054,573	5,800,000	2,400,000
Gas Co. Prtnrshp Revenue	6,521	50,000	86,676
Samas Commercial Recording Revenue	-	23,350	30,000
WRCOG HERO - Recording Revenue	159,683	354,775	122,500
SAMAS Comm Recording Rev	557,200	1,000,350	600,000
Renovate Comm Recording Rev	-	700	7,500
Regional Streetlights Revenue	228,960	228,960	300,000
Solid Waste	95,304	117,100	95,000
Used Oil Grants	230,000	255,000	228,820
NW Clean Cities - Air Quality	119,000	137,500	132,500
LTF Revenue	726,000	726,000	675,000
RivTAM Revenue	28,851	25,000	150,000
General Assembly Revenue	18,800	300,000	300,000
Commerical / Service	70,016	101,097	110,645
Retail	85,501	118,867	130,094
Industrial	250,585	249,133	272,663
Residential / Multi / Single	652,436	1,045,779	1,144,551
Multi-Family	74,691	129,787	142,045
Commercial/Service - Non-Admin Portion	1,750,396	2,426,945	2,655,491
Retail - Non-Admin Portion	2,137,532	2,852,820	3,122,265
Industrial - Non-Admin Portion	6,264,615	5,979,195	6,543,923
Residential/Multi/Single - Non-Admin Portion	16,310,889	25,098,070	27,469,233
Multi-Family - Non-Admin Portion	1,867,263	3,114,890	3,409,088
Other Legal Recovery	-	-	500,000
RCHCA Overhead			52,724
FY 17/18 Carryover Funds Transfer in			945,845
Carryover Funds Transfer in	3,002,917	3,002,917	4,268,757
Overhead Transfer in	1,483,740	2,225,611	2,084,260
Total Revenues and Carryover Funds	40,270,598	57,350,026	58,937,742
Expenditures	Actual Thru 2/28/2018	Budget 6/30/2018	Proposed 6/30/2019
Wages and Benefits			
Salaries & Wages Fulltime	1,247,432	2,569,922	2,445,113
Salaries & Wages - Fellowship	247,089	392,000	542,586
Fringe Benefits	490,657	735,986	929,898
Overhead Allocation	1,483,740	2,225,611	2,084,260
Total Wages, Benefits and Overhead	4,340,513	5,923,519	6,001,857
Other Legal	198,078	250,000	500,000
General Legal Services	444,303	629,037	615,000

PERS Unfunded Liability	-	-	198,823
OPEB Expense	60,000	60,000	100,000
Audit Svcs - Professional Fees	20,200	27,500	27,500
Bank Fees	14,681	29,000	19,000
Commissioners Per Diem	35,100	62,500	62,500
Office Lease	147,228	427,060	400,000
WRCOG Auto Fuels Expenses	340	750	1,250
Parking Validations	4,558	5,010	27,550
Staff Recognition	-	1,210	800
Coffee and Supplies	1,026	200	3,000
Event Support	61,204	147,401	102,369
Program / Office Supplies	15,327	25,938	24,150
Computer Equipment / Supplies Computer Software	6,396	9,886	8,000
Rent / Lease Equipment	22,016	28,402	30,000
Membership Dues	18,393	35,100	30,000
Meeting Support Services	17,122	32,100	33,000
Postage	6,051	18,184	9,681
Other Household Exp	4,721	4,890	6,015
COG HERO Share Expenses	(1,578)	4,250	750
Storage	9,550	25,000	15,000
Printing Services	11,296	11,000	16,000
Computer Hardware	1,426	16,462	4,607
Misc. Office Equipment	1,692	4,288	14,100
Communications - Regular Phone	688	688	1,000
Communications - Cellular Phones	11,077	9,209	15,000
Communications - Computer Services	7,127	13,617	21,000
Communications - Web Site	36,504	62,452	57,500
Equipment Maintenance - General	7,312	8,465	8,000
Equipment Maintenance - Comp/Software	5,737	10,000	10,000
Insurance - Gen / Busi Liab / Auto	11,662	26,200	21,000
PACE Residential Recording	66,801	73,520	79,850
Seminars / Conferences	858,248	1,354,775	727,500
General Assembly Expenses	7,688	18,853	13,150
Travel - Mileage Reimbursement	20,491	300,000	300,000
Travel - Ground Transportation	12,643	23,809	23,600
Travel - Airfare	2,327	8,083	4,800
Lodging	9,090	22,741	11,500
Meals	6,764	12,346	8,750
Other Incidentals	3,798	8,301	8,150
Training	6,448	10,023	9,950
OPEB Repayment	6,302	11,800	9,250
Supplies / Materials	-	71,053	71,053
Advertising Media - Newspaper Ad	-	63,426	34,168
Advertisement Radio & TV Ads	-	19,000	2,000
Staff Education Reimbursement	51,025	51,571	49,500
Consulting Labor	2,500	25,000	12,500
TUMF Project Reimbursement	1,340,990	4,302,555	3,102,373
BEYOND Program REIMB	10,659,201	39,000,000	38,000,000
Computer Equipment / Software	512,405	2,052,917	2,799,015
Office Furniture Purchased	14,608	44,877	3,500
Misc Equipment Purchased	312,500	312,500	20,000
Total General Operations	15,093,990	50,159,710	47,676,204
Total Expenditures and Overhead	19,434,503	56,083,229	53,678,061

<u>Title</u>	<u>Percent</u>
Executive Director	100%
Director of CCA	100%
Chief Financial Officer	100%
Director of Transportation	100%
Director of Energy & Environment	100%
Program Manager - Transportation	100%
Program Manager - Fiscal	100%
Program Manager - Streetlights	100%
Program Manager - Energy	100%
Program Manager - Energy	100%
Program Manager - Administrative Services	100%
Program Manager - TUMF	100%
Program Manager - Government Affairs	100%
Senior Analyst - Fiscal	100%
Senior Analyst - Environment	100%
Staff Analyst - Environment	100%
Staff Analyst - TUMF	100%
Staff Analyst - Government Affairs	100%
Staff Analyst - Government Affairs	100%
Staff Analyst - Administrative Services	100%
Staff Analyst - Energy	100%
Staff Analyst - Energy	100%
Staff Analyst - Energy	100%
Staff Analyst - Streetlights	100%
Staff Analyst - Streetlights	100%
Staff Technician - Energy	100%
Staff Technician - Energy	100%
Staff Technician - Energy	100%
Staff Technician - Energy	100%